

## **SDC of Canyon County Meeting Minutes**

Wednesday, April 6, 2011

10:30-12:00pm

**Flying M Coffee Garage**

**1314 2<sup>nd</sup> St S**

**Nampa, ID**

### **In Attendance:**

Forrest Smith, CCSO

Kyle McAllister, CCSO

Lisa Reed, CCAO

Craig Tarter, City of Nampa

Kristi Watkins, City Of Nampa

Travis Tyson, City of Nampa

Zlatko Grebenar, City of Nampa

Dave Marston, City of Caldwell

Eric Adolphson, COMPASS

Mark Wasdahl, ITD

### ***Old Business***

### **Training Opportunities**

- ESRI ArcGIS Desktop courses (Associate and Professional) will be offered in Redlands, CA in May.

### **Ada County SIG Update**

- Also in the process of reviewing & updating their bylaws, contact list, etc.

### **RGAC Update**

- No recent meetings; the next meeting will be held the last Thursday of May.

### ***Subcommittees***

### **Addressing – Travis Tyson**

- The last two meetings were cancelled.
- Members have been working on inserting APA codes.
- Karla put together a short list of commonly used points.

- Forrest added new fields: a primary and secondary structure field.
- A meeting will be held in 2 weeks to begin review of addressing standards.

## *New Business*

### **Bylaws**

- GIS Advisory Board.
  - We don't currently have one, or even its definition.
  - We don't see a need to have one right now.
- Consensus was to remove from the bylaws.
  - Can be re-established if a future project requires it.
  - Would likely be a subcommittee of SDC.
- Will be changed with the further updates, and voted on at the next meeting.
- It has been suggested that there be two lists of good standing:
  - One list for individuals to determine eligibility to run for or remain in office, as well as who can vote for officers.
  - A second list for agencies, which are considered to be in attendance if at least one member representing said agency is present at a meeting.
- All individuals in good standing may vote in officer elections.
- For all other items requiring a vote, each agency in good standing will have one vote.
  - Purpose is to prevent agencies with large representation (such as City of Nampa) from having an unfair advantage, and to allow agencies to vote who have to send a different member to each meeting.
- Some issues have come up:
  - How would each agency determine its vote? Who would vote on behalf of the agency? Would the votes of new members reflect that of their organization?
  - It was recognized that different departments within each agency may have differing opinions. Should each department get a vote?

### **Upcoming Discussions (future meetings)**

- Final copy of the current bylaws will be presented and voted on.
- MOU Document needs further discussion. These are some of the edits proposed for review:
  - Will discuss whether each individual agency needs to sign or just each branch of government.
  - Trying to reach an agreement with Homeland Security.
  - Need to incorporate an emergency response team, and join with Ada County.
  - Agencies can sell maps to other agencies or the public, but cannot re-sell data they did not originally produce without permission.

### ***Individual Project Updates***

### ***Closing Discussion***

Next Meeting will be Wednesday, May 4, 2011 at 10:30am at the Canyon County Courthouse, 1115 Albany St., Caldwell, ID, in the Recorder's Office Conference Room.