

**SPATIAL DATA COOPERATIVE
OF CANYON COUNTY**

Bylaws

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**Article I
NAME**

The name of this committee shall be the Spatial Data Cooperative of Canyon County, hereinafter referred to as the SDC. The SDC is a multi-agency co-operative of Canyon County GIS data users.

**Article II
MISSION**

The mission of the SDC is to be a coordinated body of cooperative GIS professionals and users providing a technical forum for problem resolution as well as a forum for exchanging ideas and data related to the base map of Canyon County and its associated data (i.e. road centerline, hydrography, city boundaries, etc).

**Article III
MEMBERSHIP**

VOTING MEMBERS

The SDC shall be composed of representatives from co-operative agencies with a vested interest in the Canyon County data. Members shall have Geographic Information System technical experience and participate in the Canyon County Memorandum of Understanding (MOU). Most decisions will be made on an informal basis with a goal of consensus. Occasionally an official vote may have to take place. When this happens, voting privileges shall be accorded to one representative from the attached list of co-operative members that are in good standing (See appendix 1)

ASSOCIATE MEMBERS

The SDC also recognizes the valuable contribution from agencies and individuals that do not formerly participate in the Canyon County Memorandum of Understanding, but are interested users of the data. All regular meetings of the SDC shall be open to any person or persons that have an interest in the business of the co-operative, but shall not be given a voting stake therein.

MEMBER IN GOOD STANDING

All represented voting agencies shall be considered members in good standing unless said agency fails to attend and participate in three consecutive meetings. In such a case said agency shall have their voting privilege revoked. Reestablishment of voting privileged shall be approved by a simple majority of voting members.

**Article IV
OFFICERS**

The organization officers shall include a President, Vice-president, and Secretary. The responsibility of each officer is identified below.

PRESIDENT

The President shall preside over all meetings of the SDC, and shall see that all recommendations and resolutions of the SDC are presented to the GIS Advisory Board for adoption.

VICE-PRESIDENT

In the absence of the President, the Vice-President shall perform all the duties of the President, and when so acting, shall have all the powers of and be subject to all the restrictions upon the President. In the absence of the Secretary, the Vice-President shall perform all the duties of the Secretary.

SECRETARY

The Secretary shall take meeting notes of all meetings of the SDC and any subsequent meeting of the GIS Advisory Committee and shall be the keeper the SDC membership in good standing list (see appendix 1). He/she shall keep membership records of the organization.

A new Secretary shall be elected every year at the December meeting of the SDC. The role of President and Vice President shall be filled by the previous years Vice President and Secretary respectively. If one or both of the previous years officers cannot or do not want to serve in the following year then the vacant position can be filled by a simple majority vote.

Article V ***MEETINGS***

Meetings of the SDC shall be held on the first Wednesday of the month at a location selected by the group. Special meetings of the SDC may be called by any two members upon serving reasonable notice to all members of the SDC. A quorum shall consist of a simple majority of voting members. The agenda for each regular or special meeting of the SDC shall be set by the President or his/her designee. SDC members may have items placed on the agenda at any time. Unless otherwise specifically agreed upon by the SDC, all matters before the SDC shall be disposed of by consensus. The President shall provide all competing points of view to the GIS Advisory Board when consensus is not achieved. Meetings of the SDC will be conducted in an informal manner unless a member requests that a specific item be dealt with according to Roberts' Rules of Order and the request is supported by a majority of members present.

Article VI ***DUTIES***

Duties of the SDC will be as follows:

- Will serve as an advisory body to the GIS Advisory Board regarding policy and funding issues related to Canyon County GIS data.
- Will serve as a decision making body regarding technical issues related to Canyon County GIS data.
- Will work to promote regional GIS cooperation, planning and issues
- Will be the main planning body for future multi-organizational GIS projects.
- Will provide outreach in the form of information and education to elected officials and agencies that cannot send staff to regular meetings.
- Will depend on technical work groups or subcommittees for specific issues as needed.

Article VII
TECHINCAL WORK GROUPS

Occasionally the SDC may create a technical work group to examine details regarding specific issues to help the SDC make informed decisions. The mission, members, meetings, and duties of these committees are independent of the SDC but will give monthly reports to the SDC.

Article VIII
AMMENDMENTS TO BYLAWS

These BYLAWS may be amended by an affirmative vote of a simple majority of the voting members present at a meeting subject to approval by the GIS Advisory Board. A BYLAWS change shall be presented for consideration at a regularly scheduled meeting of the SDC, however, voting shall be deferred until the next regularly scheduled meeting at which the BYLAWS change was proposed.

Appendix 1
Members in Good Standing

Canyon County Assessors
Canyon County Developmental Services
Nampa Highway District
Canyon Highway District
City of Caldwell
City of Nampa
COMPASS
Idaho Transportation Department